



SOCIETY FOR THE STUDY OF SCHOOL PSYCHOLOGY

Editor-Elect of the *Journal of School Psychology*

The Society for the Study of School Psychology (SSSP) is searching for an Editor-Elect of the *Journal of School Psychology*, the oldest journal in school psychology. The appointment will be made in December 2023. The selected individual will serve as Editor-Elect from January to December 2024 and a five-year non-renewable term as Editor from January 2025 to December 2029. The Editor-Elect, in coordination with the current Editor of the *Journal of School Psychology*, will begin processing newly submitted manuscripts as of July 1, 2024.

Responsibilities of the Editor of the *Journal of School Psychology* include the following:

- Identifying and promoting a vision for the journal, implementing journal policies, and maintaining the high status and quality of the journal;
- Processing and evaluating manuscripts through an online system, maintaining overall control and selection of content for the journal to include topics for special issues, and ensuring fair and unbiased consideration of the diversity of manuscripts submitted;
- Developing and implementing policies and procedures, selecting and coordinating the work of Associate Editors and coordinating the nominations and selection for the Reviewer of the Year Award and the Article of the Year Award;
- Finalizing each issue for publication, communicating and collaborating with Elsevier as publisher of *Journal of School Psychology*, and contributing to Elsevier's *Journal of School Psychology* website; and
- Keeping records, completing other administrative activities, and communicating regularly with the SSSP Executive Board in the capacity of an ex officio member.

Complete application materials for the Editor-Elect position, as listed below, must be submitted electronically by the applicant no later than **June 16, 2023**. Applications should be sent to Jamilia Blake (SSSP President-Elect and Search Committee Chair) at presidentelect.sssp@gmail.com.

- A comprehensive statement of (a) the applicant's vision for the future of the *Journal of School Psychology* and (b) the applicant's proposed means for enacting this vision;
- A description of relevant previous experiences;
- A description of other professional responsibilities that may impact the applicant's role as Editor;
- Information about the level of commitment that can be made to the responsibilities of the Editor, as well as any institutional support available (e.g., course buyouts, graduate assistants, or clerical support, with letters of support documenting institutional support encouraged but not required);
- A current curriculum vitae; and
- Names and contact information of three references who can attest to the applicant's professional and personal qualifications for the position of Editor. References will be contacted for those applicants who make the final round of consideration.

Applications will be screened by a search committee consisting of select members of SSSP, the *Journal of School Psychology* editorial board, as well as past *Journal of School Psychology* editors. We welcome applicants to contact search committee members for questions about the position and required application materials.

The search committee will conduct virtual interviews with selected applicants in the fall of 2023. The SSSP President (Michelle Demaray) will appoint the Editor-Elect with approval of the Executive Board in December 2023.

Search Committee

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